

C.I.G. Administrative Instructions

UNCLASSIFIED

1 of 1

CENTRAL INTELLIGENCE AGENCY NOV 7 1949
Washington, D. C.

STATINTL

ADMINISTRATIVE INSTRUCTION
NO. [REDACTED]

2 November 1949

STATINTL

SUBJECT: Classification Act of 1949

1. The Classification Act of 1949 establishes a standard plan for the allocation of positions, provides a schedule of rates of compensation and, among many other provisions, exempts the Central Intelligence Agency from the Act.

2. CIA will adhere to the provisions of this Act. Agency positions will be classified in accordance with Civil Service Commission and Agency standards and will be allocated with adherence to basic classification principles and compensation schedules set forth in the Classification Act of 1949.

3. The passage of this Act does not affect the title of your position, your duties or job qualification requirements. The "CAF", "P", and "SP" grades have been merged into a single schedule called "GS" (General Schedule). The "CPC" service grade structure remains unchanged. If your pay has been set by prevailing wage rates or a similar method, it will not be affected by this Act. You will continue to receive periodic pay increases every 52 or 78 weeks, depending upon your grade, providing your service and conduct are satisfactory and your efficiency rating is "Good" or better. Additional one step increases may be given for meritorious service. If you are in "GS-10" or below and are at the top of that grade, you are eligible for a one step longevity increase for each three years you have served at the top of that grade, provided you have been in your present grade (the equivalent or a higher one) for at least 10 years. A conversion chart is attached which informs you of your new "GS" grade and salary rate.

4. All CIA positions, irrespective of nature, type of funds from which paid or geographic location will be classified by the Administrative or Special Support Staff, as appropriate, and will be finally certified and approved by the Personnel Staff.

5. No positions above grade "GS-15" are authorized for CIA. It is not possible at this time to determine if or when such positions will be authorized.

STATINTL

6. The Personnel Director will, in accordance with General Order [REDACTED] (Revised), determine the policy and procedure necessary in effecting the provisions of this Instruction.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

STATINTL

[REDACTED]
Captain, USN
Executive

1 Attachment

DISTRIBUTION: All CIA Employees

Approved For Release 2001/08/02 : CIA-RDP81-00728R000100010033-7

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2. The Central Intelligence Agency will adhere to the provisions of this Act. Agency positions will be classified in accordance with Civil Service Commission ^{or} Agency standards and will be allocated with ~~strict~~ adherence to basic classification principles and compensation schedules set forth in the Classification Act of 1949.

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4. All CIA positions, irrespective of nature, type of funds from which paid or geographic location will be classified by the respective ^{Administrative} Support Staff, and will be finally certified and approved by the Personnel Staff. ^{as appropriate}

5. The Personnel Director will, in accordance with General Order ~~(Revised)~~, determine the policy and procedure necessary in effecting the provisions of this instruction. STATINTL

5. No positions above grade GS-15 are ~~not~~ authorized for CIA. ^{and} It is not possible at this time to determine ^{if or when} such positions will be authorized. ~~at least in the near future.~~

gam

attach

Director - All CIA Employees

CENTRAL INTELLIGENCE AGENCY
Washington, D. C.

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NO. [REDACTED]

2 November 1949

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6. The Personnel Director will, in accordance with General Order (Revised), determine the policy and procedure necessary in effecting the provisions of this Instruction.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

STATINTL

Accept the table of positions as approved
subject to classification review by the
(Administrative Special Support Staff as
appropriate and final approval by the
Attachment Personnel Director.
DISTRIBUTION: All CIA Employees

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YOUR NEW PAY RATE AND GRADE

Grade & Pay Step Old New		Grade & Pay Step Old New		Grade & Pay Step Old New		Grade & Pay Step Old New		Grade & Pay Step Old New	
SP-1 2020 2085 2152 2218 2284 2350 2423.04 ----- 2152 2218 2284 2350 2423.04 2498.28 ----- 2152 2218 2284 2350 2423.04 2498.28 2573.52	CAF-1	GS-1 2200 2280 2360 2440 2520 2600 2680	P-1 CAF-5 SP-6 2974.80 3100.20 3225.60 3351 3476.40 3601.80 3727.20	GS-5 3100 3225 3350 3475 3600 3725 3850	CAF-10 4855.80 4981.20 5106.60 5232 5357.40 5482.80 5608.20	GS-10 5000 5125 5250 5375 5500 5625 5750	CAF-11 5232 5482.80 5733.60 5984.40 ----- 6235.20	GS-11 5400 5600 5800 6000 6200 6400	GS-16 11200 11400 11600 11800 12000 12200 12400 12600 12800 13000 13200 13400 13600 13800 14000
CAF-2 SP-3 2284 2350 2423.04 2498.28 2573.52 2648.76 2724 ----- 2284 2350 2423.04 2498.28 2573.52 2648.76 2724	CAF-2	GS-2 2450 2530 2610 2690 2770 2850 2930	P-2 CAF-7 SP-8 3727.20 3852.60 3978 4103.40 4228.80 4354.20 4479.60	GS-7 3825 3950 4075 4200 4325 4450 4575	P-6 CAF-13 7432.20 7671.60 7911 8150.40 8399.80 ----- 8600	GS-12 6400 6600 6800 7000 7200 7400	P-7 CAF-14 8509.50 8808.75 9108 9400 9697.25 9996.50	GS-13 7800 8000 8200 8400 8600	CPC-1 1410 1510 1610 1710 1810 1910 2010 2110 2210 2310 2410 2510 2610 2710 2810 2910 3010 3110 3210 3310 3410 3510 3610 3710 3810 3910 4010 4110 4210 4310 4410 4510 4610 4710 4810 4910 5010 5110 5210 5310 5410 5510 5610 5710 5810 5910 6010 6110 6210 6310 6410 6510 6610 6710 6810 6910 7010 7110 7210 7310 7410 7510 7610 7710 7810 7910 8010 8110 8210 8310 8410 8510 8610 8710 8810 8910 9010 9110 9210 9310 9410 9510 9610 9710 9810 9910 10010 10110 10210 10310 10410 10510 10610 10710 10810 10910 11010 11110 11210 11310 11410 11510 11610 11710 11810 11910 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